Annual deadlines for sanction requests to host tournaments shall be March 1st for outdoor tournaments and October 1st for indoor tournaments. **Late applications must be submitted at least 60 days prior to the tournament start date and must include a non-refundable late application fee of $250. Approval of these late submissions will be subject to referee availability and the number of previously scheduled events for the requested timeframe.**

*\*\*A bond in the amount of $250 must accompany this form. Tournament organizers must submit a completed Tournament Report Form no later than 21 days from the last day of the tournament, or the bond will be cashed.\*\**

|  |  |
| --- | --- |
| **GENERAL INFORMATION:** | |
| **Name of Tournament:** |  |
| **Tournament Website:** |  |
| **Tournament Host (Club/ League/ Distict, etc:** |  |
| **Tournament Dates:** |  |
| **Location Venue(s) Name / Address:** |  |
|  |
|  |
| **Outdoor or Indoor Tournament?** | Outdoor :  Indoor: |
| **Tournament Director:** | **Name:**  **Address:****Postal Code:****Email:** **Phone:** |
| **Disciplinary Committee Chairperson:** | **Name:****Email:**  **Address:****Phone:** |

|  |  |
| --- | --- |
| **COMPETITION INFORMATION:** | |
| **Age Groups & Division(s):**  **i.e U13 A, U13 AAA** |  |
| **Estimated Number of Teams:** | Male:       Female:       Coed:       Total: |
| **Players per side (7v7, 11v11 etc.):** |  |
| **Lenghth of Games:** |  |
| **Minimum Number of Games per team:** |  |
| **Registration Fee:** |  |

**If applying after the deadline, signature of local referee assigner (or president) indicating availability of appropriate referees for the requested time is required:**

**Referee Signature:** **Date:**

*\*\*All tournaments must follow the Soccer Nova Scotia Policies for Tournaments, as published in the Soccer Nova Scotia Policies and Procedures (Section 11-Tournaments).\*\**

*\*\*All Travel Permits must be submitted to the Tournament Hosts at least 14 days prior to the start of the Tournament in order for the teams to be eligible to play.\*\**

By signing below, I agree to follow Soccer Nova Scotia’s Policies and Procedures while organizing and hosting the above detailed tournament. I acknowledge that I am required to return a Tournament Report Form to Soccer Nova Scotia within 21 days of the tournament’s completion. I further acknowledge that changes to tournament contact or tournament dates will be sent in writing to Soccer Nova Scotia.

|  |  |  |  |
| --- | --- | --- | --- |
| **APPROVAL INFORMATION:** | | | |
| **Signature of Tournament Organizer:** |  | **Date:** |  |
| **Signature of District President:** |  | **Date:** |  |
| **SNS APPROVAL INFORMATION:** | | | |
| **APPROVAL: YES:**  **NO:** | | | |
| **SNS SIGNATURE:** | | | |
| **DATE:** | | | |

Send Application by Email to [programs@soccerns.ca](mailto:programs@soccerns.ca), or by Mail to   
Soccer Nova Scotia, 210 Thomas Raddall Drive, Halifax, NS, B3S 1K3

**TOURNAMENT INFORMATION FROM THE COMPETITION HANDBOOK**

## Applications for Tournaments

Outdoor Inter-district tournaments must submit written applications for sanctioning to the SNS office no later than March 1st each year. Outdoor District tournaments must receive sanctioning from their district.

Indoor Inter-district tournaments must submit written applications for sanctioning to the SNS office no later than October 1st each year. Indoor District tournaments must receive sanctioning from their district.

The Competitions Committee Chair shall review all submitted applications and determine sanctioning within a reasonable time frame.

Late applications must be submitted at least 60 days prior to the tournament start date and must include a non-refundable late application fee of $250.

# Tournaments

## Sanctioning

Sanctioning of Tournaments by Soccer Nova Scotia applies only to tournaments that involve teams from outside of the Region where the tournament is being hosted (with the ‘Region’ being defined in Soccer Nova Scotia Bylaws). Tournaments involving only teams within a Region only requires sanctioning by the Region.

Requests for sanctioning requires completing and submitting a ***Tournament Sanction Request Form*** to the Soccer Nova Scotia office by the dates outlined under “Important Dates” in section “2.1 Applications for Tournaments”.

The Competitions Committee shall form a sanctioning sub-committee to review and approve each application.

* Applicants may be required to attend a meeting with the sub-committee to review their applications
* A decision on sanctioning shall be given no later than March 31 annually.
* For late applications approval shall be given as quickly as possible.

Sanctioning shall be based on:

* Anticipated availability of game officials
* Potential conflicts with previously sanctioned tournaments
* Potential conflicts with League operations
* Adherence to Soccer Nova Scotia requirements for any previously sanctioned Tournaments.

An Application must include a $250 bond payment at time of application, such bond to be held until all tournament requirements outlined in this handbook are met. Soccer Nova Scotia reserves the right to require an additional Performance Bond based on past compliance issues.

## Promotion-Advertising

Tournament Organizers shall not be permitted to advertise or promote a tournament until official sanctioning has been given.

## Game Officials

The certification level of Game Officials required for any sanctioned tournament shall be determined by Soccer Nova Scotia, and assigners are expected to follow these standards for all games.

Where these standards cannot be met by any Host due to a shortage of qualified game officials in the region, the tournament organizers must work with Soccer Nova Scotia to arrange for assigning of other region officials or be granted approval to use lesser qualified officials.

## Reporting

All sanctioned tournaments are required to file a ***Post-Tournament Report***. The Soccer Nova Scotia office must receive this report in writing within twenty one (21) days of the final day of play of the tournament. Tournament reports must now include a referee assigning schedule for the tournament (Change February 2019).

Where the report is not received within the deadline, Soccer Nova Scotia will cash the bond and donate the bond value to Kidsport.