



Presidents Forum Meeting Minutes *DRAFT*

Committee Meeting:	Presidents' Forum		
Date of Meeting: (MM/DD/YYYY)	March 9 th , 2019	Time:	10:00am
Meeting Chair:	Jeff Aucoin	Location:	Soccer NS Board Room

Meeting Agenda Items			
1. Welcome/Introduction	5. Bylaw Amendments, Policies and Procedures	9. Fee Review	
2. Operational Committees	6. Club Standards	10. Adjournment	
3. Communications	7. New Coaching Course Fees		
4. Demosphere	8. Soccer Nova Scotia Services		

Attendees			
Names			
Jeff Aucoin	Don Hailstone	Brad Lawlor - ED	
James Sanford	Peter Crowe	Kate Wigglesworth – Recording Secretary	
Ken MacLean	Lynn Wagner		
Daniel Roper	Phil Swinney – Board President		

Agenda Item #1 – Welcome/Introduction	
Discussion	
All members were welcomed and introduced.	
Action	
No Action Required	

Agenda Item #2 – Operational Committees	
Discussion	
To be moved down on the Agenda. Discussed in Agenda Item #3 – Communications and Agenda Item #5 – Bylaws...	
A. Structure <ul style="list-style-type: none"> - We need One person on one Operational Committee as opposed to the same person sitting on 3 or 4 committees. - Chair is a SNS Staff Member as per CSA Governance Recommendations - Discussion of a possible Vice Chair to assist with any conflict if committee members have a direct conflict with SNS Staff as Chair - Diversity in committees – regional representation, gender representation, more experts to provide more opinions - one person per committee to communicate with Districts not represented at the committee level 	



Presidents Forum Meeting Minutes *DRAFT*

- B. Respect in Work Place – would like all committee members to take the online course. Free code will be provided. Any harassment should go directly to the SNS Harassment Officer.

Action

Brad – To clarify Decision Making Process to District Presidents

Brad – Provide Free Code to all Presidents' Forum and Operational Committee members for respect in workplace

Agenda Item #3 – Communications

Discussion

Discussion on the need to improve communications coming from SNS as they are not clear and are continuously changing (i.e. Demosphere). Communication structure/strategy is needed.

Demosphere will help with getting the communications out to all appropriate groups; districts, clubs, parents/players, etc.

Suggestion – A quarterly update of the positives from Brad/SNS

Minutes of Meetings – Discussion on putting board and PF forum minutes on website.

Action

*Communications plan will be developed for SNS – Brad
Brad to get minutes online*

Agenda Item #4 – Demosphere

Discussion

Discussed with Agenda Item #3 - Communications

Communications regarding Demosphere as the new registration platform were inconsistent and communication could have been better. Player Safety is of the utmost importance and Demosphere will help with that.

Action

No Action Required

Agenda Item #5 – Bylaw Amendments, Policies and Procedures – Board oversight and membership involvement



Presidents Forum Meeting Minutes *DRAFT*

Discussion

Discussion on clarity of roles:

- SNS Board
- Brad – accountable for SNS Operations
- Membership – to elect directors; have access to audit financial reports at AGM, but not to approve budgets; shareholders provide information by consultation, but do not make decisions on operations
- The SNS Board and Soccer Nova Scotia office operate under Governance and CSA Guidelines

Action

No Action Required

Agenda Item 6 – Club Standards

Discussion

Discussion on Club Licensing and that most clubs are already able to be at the Grassroots level which is offer quality grassroots soccer. Declaration date for Club Licensing is August/Sept 2019, there are 8 or 9 clubs onboard already.

Action

No Action Required

Agenda Item #7 – New Coaching Course Fees

Discussion

Discussion on clarification that the coaching courses of concern were specifically CSA Coaching Courses.

Action

No Action Required

Agenda Item #8 – Soccer Nova Scotia Services

Discussion

Discussion on what services SNS can provide to Rural Nova Scotia. More presence in the summer season. SNS is getting there, but continue to work on what services can be provided to Rural Nova Scotia.

Action

Ongoing

Agenda Item #9 – Fee Review



Presidents Forum
Meeting Minutes
DRAFT

Discussion

Discussed with Agenda Item #3 - Communications

Action

No Action Required

Agenda Item #10 – Additional Items Added for Discussion

Discussion

1. Discussion of the removal of the plaque in the main lobby.
2. Old NSSL League – Dispersal of funds since the league ended – tentative date of May 1st for funds to be given back to clubs
3. Skill Centres – still continue to be worked on by SNS Staff
4. Performance/Senior Programs – issues with the programs and lack of options for players once they finish U17 and are in their last year of High School prior to heading off to University.
5. Meetings – discussion on the number of Presidents' Forum meetings to be held – Originally to be 4, 2 in-person and 2 via conference call. To be aligned with other committee meetings

Action

Brad – To ask for an update on Performance Players after U17; possible Regional Training for the Performance level players.

Brad – To provide dates of possibly meetings based on other committee meetings

Adjournment

The meeting was adjourned at 1:06 pm. Next meeting TBD