



Soccer NS Meeting Review

Committee Meeting:	Board of Directors		
Date of Meeting: (MM/DD/YYYY)	March 23 rd , 2019	Time:	9:30am
Meeting Chair:	Phil Swinney	Location:	Pine Room – Future Inns

Meeting Agenda Items			
1. Consent Agenda	5. Review Action Items	9. Additions to Agenda	
2. Approval of Minutes	6. ED Report	10. Adjournment	
3. Additions to Agenda	7. Strategic Plan		
4. Approval of Agenda	8. Governance		

Attendees			
Names		Regrets	
Phil Swinney	Sylvain Allaire	<i>Jeremy Wellard</i>	
Dave Risk	Costa Elles	<i>Rich Irving</i>	
Colin Bryson	Brad Lawlor - ED	<i>Lori Lancaster</i>	
Laurie Halfpenny-MacQuarrie	Kate Wigglesworth – Recording Secretary	<i>Wendy Sentner</i>	
Darren Thompson		<i>Leanne French Munn</i>	

Agenda Item #1 – Consent Agenda	
Discussion	
Committee reports presented. No discussion	
Motion	
“To accept the consent agenda as presented” - CARRIED	
Action	
No Action Required	



Soccer NS Meeting Review

Agenda Item #2 – Approval of Minutes

Discussion

November 24, 2018 BOD Meeting Minutes and February 9, 2019 BOD Meeting Minutes were presented.

Motion

Motion to accept Nov 24/19 and Feb 9/19 Minutes as presented - Carried

Action

No action required

Agenda Item #3/4 – Approval of Agenda/Additions

Discussion

1 Item was added at this time:

1. Wanderers Subcommittee

Motion

Motion to approve the Agenda after the additions made - Carried

Action

No action required



Soccer NS Meeting Review

Agenda Item #5 – Review Action Items

Discussion

Strategic Targets – Brad to Investigate University/Colleges to assist with survey – *In-Progress*

- Dalhousie University has a couple of programs that could assist; need to know when the survey would need to be done and provide more information
- Strategic Planning Committee to proceed

Board Evaluation – Laurie to create online evaluation tool with help from Phil – *In-Progress*

- Agenda Item – to be discussed

Risk Management – Letter from Brad and Laurie to clubs – *In Progress New Direction of Letter*

- Demosphere and Club Licensing will both assist with Risk Management for Child Safety
- Canada Soccer Document to be released; once released Brad will share with BOD prior to release to our membership
- Further discussion on Press Releases and Communication Strategy

Compliance policy for registration audits – How to manage those who do not comply – *In-Progress*

- Found three other provinces that have policies on auditing clubs
- Policies were found online; Executive Directors of three provinces were spoken to.
- All players need to be registered; this is non-negotiable
- Discussion on an increase in Youth/Seniors player registration fees to lower the Mini player registration fee – Tabled until May BOD Meeting

Motion

No Motion Required

Action

Strategic Targets

- Strategic Planning Committee to determine time frame and proceed with additional information on survey – *Brad/Strategic Planning Committee*

Risk Management – CSA Document when released will replace Letter to clubs from Brad and Laurie.

- Talking Points in English and French once CSA Document is released – *Brad to contact Richard Scott, CSA*
- Contact Peter/Joe at CSA when document is released to discuss communication with Provincial Soccer Organizations on the release of such document – *Phil*

Compliance policy for registration audits

- Governance to develop policy to facilitate auditing clubs on a random basis due to the number of clubs not registering minis in the system – *Governance Committee*
- Governance to review how we administer compliance with registration and create process – *Governance Committee*
- Good Standing – needs to be looked at – *Governance Committee*
- Develop a general registration/player safety campaign – *Brad*

Agenda Item #6 – Executive Director's Report



Soccer NS Meeting Review

Discussion

OPERATIONAL UPDATE

Club Licensing

- 13 clubs have declared; 24 clubs have received presentation from SNS Staff
- Next Steps – Rural Presentations for all clubs; Staff creating best practices/videos/templates; Provide orientation to Valley/South Shore TDs; Promo videos to educate members of the benefits

Demosphere

- Approx. 80% of clubs have signed contracts (estimated 18,000 members)
- Referee Platform created – ongoing work
- Club registration platform is open
- Next Steps – Test Referee and League Platforms; ensures leagues are operating effectively; continue to educate and support clubs; continue to work with Demosphere to improve customer satisfaction.

BMOSC – Partnerships and Engagement

- Awarded Field Monitor tender for Mainland Common, Harbour East and Cole Harbour turf
- Hosting the Halifax Wanderers Training Camp
- Hosting 2019 Milk Sport Fair
- Hosting 202 NAIG Games
- Partnered with Halifax City for March Break Camp
- Additional Information
 - Proposing new fee structure for June – October 31
 - Proposing new cancellation policy
 - Reviewing options with Newbridge
 - Created a move to possibly end contract early
- Other Notables
 - GM Position to be posted April 1, 2019
 - SNS Staff have completed 2 team leadership seminars from Fire Inside

FINANCIAL UPDATE

Admin

- Hardware may be moved to Capital

Building

- Bobs retirement
- April/May and September/October – issues with turf rentals
 - Numbers were closely looked at by staff
 - Need to determine how to create a more competitive market; be creative; maximize use of the facility
 - Proposal created to go to Finance
- Hiring new manager to replace Bob Tobin – one salary
- Building staff decreased from 256 hours to approx. 160 hours per week
- Need to address the Newbridge contract
- Looking at a decrease of turf rental fees for April 1 through October 31 to compete with outdoors; November 1 through March 31 fees will remain the same
- Further discussion on the building financials

Motion

No Motion Required



Soccer NS Meeting Review

Action

Newbridge Contract – Investigate

Building Financials – determine if the Capital Fund can be transferred to cover the costs of this year's financial loss on the building – *Brad*

Agenda Item #7 – Strategic Plan

Discussion

Performance Planning and Reporting

- Reports to come to each BOD meeting to summarize
- KPIs that were set can be discussed at the AGM
- New strategic plan to start in 2020 – takes approximately a year to create

Motion

No Motion

Action

Reports to come to each BOD Meeting; a dashboard of KPIs – Strategic Planning Committee

Agenda Item #8 – Governance

Previously discussed in Actions Items

- Compliance Policy for registration audits

Motion

No Motion Required

Action

See Action Items in Agenda Item #5

Agenda Item #9 – Additions to the Agenda



Soccer NS Meeting Review

Discussion

Board Evaluations

- Tabled until May

CSA Report Update – Presidents' Forum

- Discussion over how fees were levied to PSOs
- Increase of \$500 to Member Association Fee this year to a total of \$1000
- Presentations from CPL and MLS
- Bylaw changes will take effect the first week of May

SNS Presidents' Forum

- Meeting was held on March 9, 2019
- Presented a long list of 9 items pertaining to policy and bylaw changes
 - All discussed
 - Better communication is required from SNS to Districts
- Clarifications
 - Not registering players is not acceptable
 - Members cannot approve the SNS Budget
 - Member can vote in Board Members and accept Financials
- Discussion over Operational Committees and the Chair being SNS Staff
 - Staff as the Chair of committees follows the CSA
 - Possibility of a Vice Chair that is not staff

Halifax Wanderers

- Usage of BMOSC 9 am – 1pm Monday to Friday from March 1 – April 5 only
- Working on a Training Program for U17-U21 aged players
- Steve Hart was a Guest Coach with the Whitecaps program the week of March 25 – 29
- NSSL Games will finish by 4 pm on Saturday Home Games when possible

Motion

No Motion

Action

SNS Presidents' Forum

Look into creating the role of Vice Chair for Operational Committees – *Brad*

Adjournment

The meeting was adjourned at 12:40 pm. Next meeting, May 25, 2019