



## Field Allocation Policy

### **PURPOSE OF POLICY:**

The demand for prime time hour rentals exceeds the number of hours available to users. The BMO Soccer Centre has a mandate to ensure the local soccer community has access to prime time use of the facility and other users have access to the facility as well. The Centre must also ensure the facility is fiscally responsible and is operated on a self-sufficient basis.

### **DEFINITION OF PRIME TIME HOURS:**

Prime time is defined as rental time Monday through Friday 4:00 pm to 12:00 am; Saturday and Sunday 7:00 am to 12:00 am from October 17, 2020 to March 31, 2021\*.

### **DEFINITION OF NON PRIME TIME HOURS:**

Any BMOSC hours outside prime time hours including any time between April 1, 2020 to October 16, 2020\*.

### **APPLYING FOR TIME:**

Any users wishing to apply for prime time must submit requests by September 7, 2020\* and must include any request for non-prime time hours. **The BMO Soccer Centre will notify users by July 18\* of each year of the need to apply.** Time will be allocated based on age of users (Youth before 9:00 pm Monday-Friday) and the percentage of time allotted for each group. Any time not used will be allocated to other groups based on percentage allocation if other groups' requests are not met.

### **ALLOCATIONS:**

Allocations will be based on Summer/Outdoor Youth registration numbers by club. Each club within a region is given a percentage of time allocation based on the number of Summer/Outdoor Youth registrants. Any time not used by a club will become available to the other clubs.

### **ALLOCATION OF TIME TO OTHER SPORTING GROUPS:**

Based on the agreement between HRM and Soccer Nova Scotia, up to 15% of all available time must be offered to other sport users. BMOSC must notify other sporting groups through Sport Nova Scotia of the opportunity of renting time at the Centre by July 18 of each year. Interested groups must follow guidelines set by the Allocation policy.

### **REMAINING TIME:**

Any remaining time will be allotted by the SNS Operations Manager as required.

### **YEARLY ALLOCATION OF TIME:**

Allocation of time is based on a Seasonal Agreement (Oct 17, 2020\* – March 31, 2021) and groups must sign an Agreement for use by October 1\* of each year. All other seasonal allocations are based on decisions by the SNS Operations Manager. Please review the BMO Soccer Centre Payment and Cancellation Policy on the Soccer Nova Scotia website under the BMO Soccer Centre section (Policies, Rules and Regulations).

**\*Dates adjusted for 2020 due to the Covid-19 pandemic.**

**The BMOSC Field Allocation Policy is subject to change upon annual review prior to the start of the annual allocation process.**